**Person Specification**

**Teaching Assistant (Level 3) Grade 6 (SCP 8-11)**

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|  | **Essential** | **Desirable** |
| **Qualifications** | * Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants) | * 5 GCSE’s or equivalent, including Maths and English * First Aid qualification * Teaching Assistant Induction Training |
| **Work or relevant experience** | * At least 4 - 5 years relevant experience working in an educational setting * Experience of classroom administration support * Ability to plan and organise effectively * Ability to work with small groups or an individual pupil |  |
| **Knowledge and understanding** | * An comprehensive knowledge of school based education including child development * Knowledge of national learning strategies including literacy and numeracy * An understanding of non-school based support agencies |  |

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| **Skills and Abilities (relevant to post)** | * Good communication skills and ability to relate well to children, staff and parents * Evidence of working as part of a team * ICT and the willingness to update skills and undertake further training * Ability to supervise whole classes * Sufficiently fluent in spoken English to ensure effective performance in the role | * Specialist skills, training or experience e.g. Art, Music, ICT, display etc. * Ability to train, supervise and develop other staff |
| **Personal Qualities** | * Ability to bring to the role, initiative, enthusiasm and commitment * Flexibility and reliability * Willingness to develop skills with further training |  |
| **Special Conditions** | * Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check |  |